

RESOLUTION 09-180

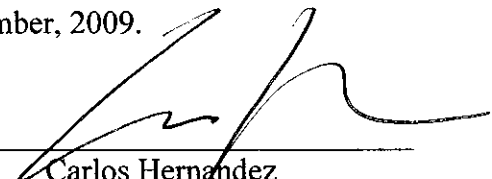
RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF HIALEAH, FLORIDA, APPOINTING LOURDES LOZANO TO THE BOARD OF COMMISSIONERS OF HIALEAH HOUSING AUTHORITY OF THE CITY OF HIALEAH, FLORIDA FOR THE REMAINING BALANCE OF A FOUR (4)-YEAR TERM ENDING ON FEBRUARY 14, 2011.

WHEREAS, this resolution shall serve as the certificate of appointment, which will be filed with the City Clerk, as conclusive evidence of the due and proper appointment of LOURDES LOZANO as a Hialeah Housing Authority Commissioner.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF HIALEAH, FLORIDA, THAT:

Section 1: LOURDES LOZANO is hereby appointed to the Board of Commissioners of the Hialeah Housing Authority of the City of Hialeah, Florida, for the remaining balance of a four (4)-year term ending on FEBRUARY 14, 2011.

PASSED AND ADOPTED this 9th day of November, 2009.



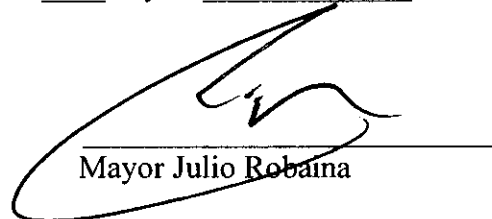
Carlos Hernandez
Council President

Approved on this 10th day of November, 2009.

Attest:

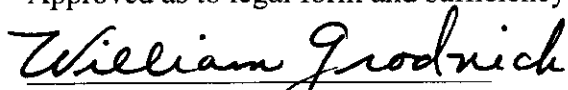


Rafael E. Granado, City Clerk



Mayor Julio Robaina

Approved as to legal form and sufficiency:



William M. Grodnick, City Attorney

Resolution was adopted by a unanimous vote with Councilmembers, Caragol, Casals-Muñoz, Cue, Garcia-Martinez, Gonzalez, Hernandez, and Yedra voting "Yes".

Lourdes Lozano
20 West 56 St, Hialeah, FL 33012
Phone: (305) 825-1853 Home * 786-417-6582 cell
Email: angel65@aol.com

OBJECTIVE

To obtain a position where I can maximize my management skills, training experience, customer service, and successful supervisory experience.

EMPLOYMENT

Dept. of Children & Families February 1986 to March 2009

Community liaison August 2006 to March 2009

Resolve clients/workers/agency complaints in a timely manner.
Troubleshooter, counseling, take care of irritated clients, answering verbal and written complaints. Review of weekly complaints: non-valid/valid by worker and type of complaint ea: policy not applied correctly, out of time standard etc. to make a report for presentation to the Program Administrator.

Public Assistance Supervisor October 1987 to August 2006

Supervise a unit consisting of: twelve Public Assistance Social Workers and one Specialist.
Oversee all aspects in the unit such as scheduling appointments, make sure policy is applied correctly and in a timely manner, maintains strong working relationships with workers and clients, counseling workers as well as clients
Coordinate trainings, meetings, performance appraisal, organizes monthly reports, reading cases, meeting with workers to assist them with their errors.
Organizing special events. Outreach the community to get it involved.

Public Assistance Social Worker February 1986 to September 1987

Interviewing clients for eligibility in food stamps, cash assistance and Medicaid.
Scheduling appointments. Keep track of sanctions to be applied or removed.
Make sure clients meet their obligations according to policy.

ARSCO INTERNATIONAL February 1970 to December 1985

Plan Manager/Vice-President January 1976 to December 1985

Oversee all aspects of staffing, including hiring salespersons and regular staff.
Maintained strong working relationship with sales personnel/staff as well as customers. Track sales, and returns. Meetings with Supervisors, and Managers.
Building meetings. Negotiated new contracts i.e. GSA contract.

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Plant Manager

September 1971 to December 1975

Supervise day to day operations. Supervise 75 employees including three floor supervisors.

Insure materials were handled in a safely manner, i.e. employees were using mask, safety gloves, shoes, goggles etc.

Verify that all orders were done timely. Keep track of inventory. Make sure materials were not misused or wasted. Review & Approve time cards.

Oversee all aspects of staffing, including hiring, termination, meetings and performance appraisals.

Purchasing Manager:

February 1970 to August 1971

Paint Roller Factory. The pioneers in the Industry.

Buying all raw materials for the company. Keep track of products while they arrive. Review invoices for prices and amount of material received. Buying office and cleaning supplies. Constantly contacting vendors for better products and better prices. Review time cards

EDUCATION

St. Thomas University Miami: Bachelor degree in Psychology

Martha Abreu University Santa Clara Cuba: Two years in Pedagogy

Escuela Normal para Maestros Santa Clara Cuba: School Teacher

Century Real Estate School: Real Estate Salesperson

AWARDS & HONORS

I was recognized one of the eight public employees in Miami-Dade who perform their professional duties with excellence and go above and beyond in helping the community through volunteer service honored by the ***United Way and the Green Family Foundation.***

Recognized by the Dept. of Children & Families: The most Humanitarian Award.

Recognized by the Miami Dade County Office of the Mayor and Board of County Commissioners for my work in the community at large.

Recognized by the Mayor of the City of Hialeah Julio Robaina for my work in this community

COMMUNITY SERVICE

For more than 25 years I have been a volunteer with the Liga Contra el Cancer Volunteer for the Muscular Dystrophy.

REFERENCES

Available Upon Request



Julio Robaina

Mayor

Carlos Hernandez

Council President

Jose Yedra

Council Vice President

Council Members

Jose F. Caragol

Vivian Casals-Muñoz

Katharine E. Cue

Isis Garcia-Martinez

Luis Gonzalez

City of Hialeah

OATH OF OFFICE

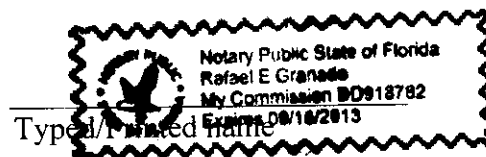
I, **Lourdes Lozano**, residing at **20 West 56 Street, Hialeah, FL 33012**, do solemnly swear or affirm that I will support, protect and defend the Constitution and the laws of the United States, the State of Florida, the Charter and the Code of the City of Hialeah, and in all respects will faithfully discharge the duties of an appointed member of the Board of Commissioners of the Hialeah Housing Authority of the City of Hialeah, Florida.


Affiant

STATE OF FLORIDA
COUNTY OF MIAMI-DADE

Sworn to or affirmed and subscribed before me on this 10 day of November, 2009
by Lourdes Lozano at Hialeah, Florida.


Notary Public, State of Florida



☐ Personally known to me
☒ Produced identification L 250 - 532 - 42 - 645 - 0
Type of identification produced



Julio Robaina
Mayor

Carlos Hernandez
Council President

Jose Yedra
Council Vice President



Council Members

Jose F. Caragol
Vivian Casals-Muñoz
Katharine E. Cue
Isis Garcia-Martinez
Luis Gonzalez

City of Hialeah

November 10, 2009

Lourdes Lozano
20 West 56 Street
Hialeah, FL 33012

Dear Ms. Lozano:

It is my pleasure to inform you that the Hialeah City Council, at its meeting of November 10, 2009, appointed you to serve on the Hialeah Housing Board. Your term of office will expire on February 14, 2011.

Congratulations on your appointment.

Respectfully,

Rafael E. Granado,
City Clerk

cc: Alex Morales, Executive Director, Hialeah Housing Authority